

Department of English Minutes - 2021-2022

Minutes of meeting held on 1st September 2021


The department of English organized the meeting of the odd semester on 1st September 2021 under the guidance of HOD.

The minutes of the meeting are given as below:-

1. Minutes of previous meeting were discussed.
2. Lesson plans to be displayed on notice board were discussed.
3. How and when to arrange remedial classes were discussed.
4. To prepare students for Inter and Intra activities.
5. To celebrate International Translation Day was discussed.
6. To complete syllabus on time and date of submission of assignment were discussed.
7. To follow university norms while filling the internal assessment.

The following members were present:-

Dr. Seemant



Dr. Sarika



Dr. Sumita



Mr. Sumit Kumar



Minutes of meeting held on 21st March 2022

The department of English organized the meeting of the even semester on 21st March 2022 under the guidance of HOD.

The minutes of the meeting are given as below:-

1. Minutes of previous meeting were discussed.
2. To make arrangement for showcasing of movie based on William Shakespeare's Play 'The Merchant of Venice'.
3. To organize Quiz on "The Merchant of Venice" by English Literary Society.
4. To organize Intra class Innovative Assignment Making Competition.
5. To focus more on communicative lab as per suggested by NAAC Peer Team.
6. To organize an activity ' Vocabulary: Power of Words" for BA-6th sem students by English Literary Society.
7. To check and resolve problems of weak students were discussed.

The following members were present:-

Dr. Seemant 

Dr. Sarika 

Dr. Sumita 

Mr. Sumit Kumar 